

SGA Project Expense Reconciliation

Project Title: _____

Submitting Member: _____

Objectives and Measures of Success

How were the goals of the project completed? Based on the measures listed on the Project Proposal, how successful was the event?

Funding Reconciliation

Item	Proposed Cost	Actual Cost
TOTAL		

**Attach documentation for all incurred costs. If more lines are needed, attach additional sheets as necessary.*

SGA member signature: _____

When complete, **submit to Treasurer Martin** for review by Finance Committee.

For Internal Use Only

Approval:

Treasurer Martin: _____

President Ridgeway: _____