

Student Organization Advisor Re/Commitment Form

Advisors play an important role with student organizations and in the development of student leaders. This form serves as a commitment or recommitment to serve as the primary advisor to

(organization name)

I understand that for the _____ academic year, I am committing to be an available resource to the above named group. The Office of Student Activities is available as a resource and channel to student organizations as well. If you need any assistance, please do not hesitate to contact Coordinator for Student Organizations, Chris Rindosh at crindosh@towson.edu or call 410-704-4317.

Name(Print)

Date

Signature

Phone Number

Email

*Please note that if you at any time wish to no longer serve as an advisor to the above named group(s), please contact the Office of Student Activities (OSA), so we can work to find a new advisor.

For Office of Student Activities Use Only:

Date received: _____

Contact Form: Y N

Type of Organization: Budgeted Affiliated Prospective

White copy/OSA

Yellow copy/Advisor

Pink copy/Student Organization

Rewards of Being an Advisor

- Help others achieve their goals and build a sense of community on campus.
- Watch and help young adults mature.
- Build valuable relationships and make an impact on students' lives outside of the classroom.
- Teach, lead, and advise students.
- Observe fads, culture and changes in student life.
- View a group take form, establish priorities, dynamics and set goals. Most of all, watch them achieve success.
- The opportunity to participate in an organization whose purpose you enjoy.

Some Specific Guidelines for Advisors at Towson University

- Be informed of the purpose of the organization and assist them in its fulfilling goals
- Discuss and clarify your role as the advisor with group members to avoid problems due to misunderstandings regarding roles and responsibilities
- Be available to officers of the organizations, assist in their ongoing training and development
- Encourage diversity within the membership
- Encourage co-sponsorship opportunities
- Ensure that all Federal, State, and Local laws, as well as University and SGA policies are upheld. Be particularly cognizant of student organization policies pertaining to: membership requirements, fiscal responsibilities, and event planning in order to assist them in upholding these policies.
- Attend meetings and events scheduled/sponsored by the organization when available
- Be reasonably available to members to advise and assist in organizational issues
- Encourage members to gain useful and valuable experiences from their participation in activities, of course, not at the expense of their academic responsibilities
- Encourage dialogue between the organization and University (specifically OSA).
- Be aware of financial status of the student organization(s), assist the organization(s) in the preparation and oversight of their budget. Help assure fiscal responsibility within the organization.
- Mediate conflicts among members if they cannot be resolved within the organization(s)
- Share insight but avoid "ownership" with organizational decisions. Do not serve as a spokesperson, voting member or primary decision maker, advise but do not supervise organization officers in the decision making process.
- All advisors who become aware of an allegation of a violation of University Policy, Student code of Conduct, civil law or criminal law must report the allegation to the Office of Student Activities and/or University Police 4-2134.

OK, in short, what are my Responsibilities?

1. Be available and act as a resource for organization members.
2. Know University, Federal, State, and local policies.
3. Know about the financial status of the organization.
4. Utilize the Office of Student Activities as a resource.
5. Mentor students.